

APPART HÔTEL URBAIN

Check-in : 15:00 hrs

Check-out : 12:00 hrs (noon)

1. Each unit can accommodate a maximum number of guests. This number is calculated as two (2) guests per queen sized beds, double or sofa-bed and one (1) guest per single bed. This limit is regulated by law and must be followed at all time.
2. No pets are allowed in any of the apartments or common areas.
3. Intense noises or high volume music prohibited after 22:00 hrs.
4. Mutual respect with other residents and neighbors is required.
5. It is prohibited to sublease, transfer, rent or even lend the unit without the formal authorization of Appart-Hôtel Urbain.
6. All units and common areas are non-smoking. A penalty of 300\$ per infraction will be charged.

Any failure to respect these rules will result in the immediate expulsion of all guests from the unit without refund of any kind.

- **Initial deposit:** 40% of the total rental fee will be charged on a valid credit card.
- Accepted cards are **Visa & Mastercard**.
- The remaining balance must be paid **7 days before arrival**.
- **Cancellation:** In the case of a cancellation more than ninety days before arrival, the deposit will be refunded except a one hundred and fifty dollars (150\$) service charge. In all other cases, **DEPOSIT WILL NOT BE REFUNDED**.
- **Modification:** Any modification to duration of the rent must be communicated at least twenty-one (21) days before arrival.
- **Early departure:** No refund or reduction will be granted for any early departure or late arrival.
- **Unit availability:** If due to unforeseen circumstances, the unit is not available as expected (be it due to flooding, etc...), Appart-Hôtel Urbain will provide if possible a similar unit to accommodate the customer or will reimburse the totality of the amount paid.
- **Inventory and state of the unit:** At every arrival and departure, status and inventory are verified. The client will be held responsible for any damage and/or disappearance of any object during the stay as well as the condition of the unit.
- **Towels & Bed-sheets:** Bed-sheets and towels are included with every rental. No exchange will be done during the stay.
- **Trashes and Recycling:** A notice inside each unit will give you the location where all trash bags must be deposited. We also encourage the use of the recycling bins for your recyclables.
- Please take note that supplementary housekeeping expenses can be applied to units that are left particularly dirty and messy.

I have read the rental policies and agree to respect them for the length of my stay.

Signed in : _____ On : _____ 20____

Signature : _____

Name : _____ Phone : _____

Address : _____ Postal Code : _____

Drivers Licence # : _____ Email : _____